## StoreM – Help File

Step 1: Go to https://www.storem.co.in



Step 2: Enter the School Code (school code will be given from your institution), Username and Password (username and password are the same as that of School Digital).

If you have not yet created an account in School Digital, you need to create an account in the School Digital. If you don't remember the password of School Digital, then you need to click on 'I forgot my password' given in the login screen.



Step 3: Select the next academic year and click on 'PROCEED' to go to the next screen.

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0,	StoreM							номі	ABOUT	SHOP NOW	CART	HELP	MESSA	ges	8	•
	Instructions															
	Last updated: 28/02/2020 02:52 PM															
	1) Fabric Shirt for Girls - 01-10															
	2) Fabric Suit - 01-10															
	3) PT Uniform T - Shirt for Boys and Girls - 06-08															
	4) PT Uniform Tracksuit for Boys and Girls - 06-08															
	6) Regular Uniform Shirt for Boys and Girls- 06-08															
	7) Regular Uniform Pinafore for Girls- 06-08															
	8) Regular Uniform Socks - 06-08															
	9)Regular Uniform Belt- 01-12															
	□ I have read the instructions mentioned above.															
	PROCEED															
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You will be taken to the Instruction Page where all necessary instructions will be given. Read the instructions. Tick the check box and click on PROCEED to go next screen where all items assigned to your ward will be displayed.

StoreM	номе	ABOUT SHOP NOW CART HELP MESSAGES							
PRODUCTS									
PT Uniform T- Shirt for Boys and Girls - 06-08	PT Uniform Tracksuit for Boys and Girls - 06-08	Regular Uniform Socks 06-08							
Angel Stores	Angel Stores	Angel Stores							
₹ 350.00 / No 🛛 🎦 Add to cart	₹ 400.00 / No 🖹 Add to cart	₹ 60.00 / No 🎦 Add to cart							
Regular Uniform Shirt for Boys and Girls - 06-08	Regular Uniform Belt 01-12	Regular Uniform Pants for Boys - 06-08							
Angel Stores	Angel Stores	Angel Stores							
₹ 450.00 / No R Add to cart	₹ 50.00 / No R Add to cart	₹ 600.00 / No 📔 Add to cart							
Regular Uniform Pinafore for Girls - 06-08	Fabric Shirt for Boys - 01-10	Fabric Shirt for Girls - 01-10							
Angel Stores	Angel Stores	Angel Stores							
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Step 4: You may click on the item which you want to order. Once you click on any of the item to order, for each item, you will be taken to the next screen where you can edit the quantity of the item you last ordered.

C)	m StoreM				HOME	ABOUT SHOP NOV	N CART 1	HELP ME	essages 8	·
	MY CART									
	Angel Stores									
	PRODUCT	PRICE	QTV.		PRICE	CGST	SGST	TOTAL	ACTION	
	PT Uniform T- Shirt for Boys and Girls - 06-08	₹ 350.00 / No	1 Update		₹350	₹ 8.75 (2.5%)	₹8.75 (2.5%)	₹367.5		
	Net Total: ₹ 367.5 Checkout Continue Shopping									
1	ABOUT US QUICK LINKS					CONTACT US				
	StoreM is an online platform serving the educational institutions in managing their supply of uniform materials and items. Parents can order the uniform items as stipulated by their institutions using Read <u>More</u>									
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Once you edit the quantity of the item, you must click on 'Update' to update the quantity of the item. Once you click on 'Update', corresponding changes will take place in Price, CGST, SGT and Total.

If you want to cancel the item, you can click on the 'x' mark under the head 'ACTION'.

If you want to continue with selecting the item, you may click on 'Continue Shopping'.

Once all items are ordered, click on 'Checkout'. You will be taken to the following screen.

StoreM			HOME	ABOUT SHOP NOW	CART 2 HELP	MESSAGES 8
Angel Stores						
ITEM	UNIT PRICE	OUANTITY	AMOUNT	CGST	SGST	TOTAL
PT Uniform T- Shirt for Boys and Girls - 06-08	₹ 350.00	3 No	₹ 1050.00	₹ 26.25 (2.5%)	₹ 26.25 (2.5%)	₹ 1102.50
Regular Uniform Belt 01-12	₹ 50.00	1 No	₹ 50.00	₹ 0.00 (0%)	₹ 0.00 (0%)	₹ 50.00
Net Total			₹0.00	₹ 26.25	₹ 26.25	₹ 1152.50
Will be informed						
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Step 5: Select 'Will be informed' in Delivery Venue and 'By Parents' in Delivery Mode. Click on 'Place Order' to confirm the order.

Step 6: At this stage, you can download the challan or cancel the order.

Order #: 3835         Shop: Angel Stores         Date: 02/03/2020         Student: SARA CELINE KURUVILLA         Admn           The below given is not a bill. It indents to help you to pay the amount in advance. You have to collect the original bill with applicable taxes at the time of delivery.         Admn											
SI.NO	ITEM	UNIT PRICE	OUANTITY	AMOUNT	CGST	SGST	TOTAL				
1	PT Uniform T- Shirt for Boys and Girls - 06-08	₹ 350.00	3.00 No	₹1050.00	₹ 26.25 (2.5%)	₹ 26.25 (2.5%)	₹ 1102.50				
2	Regular Uniform Belt 01-12	₹ 50.00	1.00 No	₹ 50.00	₹ 0.00 (0%)	₹ 0.00 (0%)	₹ 50.00				
Net Total	₹ 26.25	₹ 26.25	₹ 1152.50								
KFC (1%): ₹ 11.53/-     Club     Club     Club     Club       Delivery Amount: ₹ 0.00     Total Amount: ₹ 1165.00       Download Challan     Cancel Order											

Once the online facility is integrated, you will be able to pay the amount online too.

Challan can be paid at any of the South Indian Bank branches. Parents need to keep the parent copy of the paid challan with bank seal till you collect the ordered item. Parents need not present the paid challan at the school office. It will be automatically updated in StoreM.

Step 7: Once you click on 'Home' given in the top menu row, you will be taken to your account where you can see your pending and completed account.

Pending Orders will give those orders which are not paid.

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MY ACCOUNT	PENDING ORD	ENDING ORDERS								
	SL. NO	SHOP	ORDER #	AMOUNT	DATE OF ORDER					
	1	Angel Stores	3835	₹1165	02-03-2020 07:17 PM					
PENDING ORDERS										
COMPLETE ORDERS 0	J									
ABOUT US		QUICK LINKS		CONTACT US						
StoreM is an online platform serving the education managing their supply of uniform materials and its	nal institutions in a	About								
order the uniform items as stipulated by their inst	itutions using <u>Read</u>									
		Terms & conditions	Cancellation/refund policy							
©2020 All Rights Reserved.										
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Clicking on the symbol, '+', you will can view the orders and if you want cancel the order you can cancel here too.

Clicking on the 'Completed Orders', you will be taken to the following screen.

S	M StoreM					HOME	ABOUT	SHOP NOW	CART	HELP	MESSAGES	8	•
	MY ACCOUNT	COMPLETED	ORDERS										
		SL. NO	SHOP	ORDER #	AMOUNT	DAT	E OF ORDER		STATUS	5	ACTIONS		
					No reco	ords foun	d!						
	PENDING ORDERS												
[	COMPLETE ORDERS												
	ABOUT US		QUICK LINKS				CONTAC	T US					
	StoreM is an online platform serving the educationa	l institutions in											
	managing their supply of uniform materials and items. Parents of order the uniform items as stipulated by their institutions using												
	©2020 All Rights Reserved.												
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Once your payment is complete, 'Status' will change. Once you have paid, you can download your tax bill by clicking on the link which will appear below 'ACTIONS'.